

SOUTH WEST WILTSHIRE COMMUNITY AREA TRANSPORT GROUP ACTION NOTES – 24/11/2021

	Item	Update	Actions and recommendations	Who
1.	Attendees and apologies			
	Present:	Cllr Bridget Wayman – Wiltshire Council (BW) – Chair Cllr Nick Errington – Wiltshire Council (NW) Cllr George Jeans – Wiltshire Council (GJ) Tim Martin – Ansty Parish Council (TM) Tony Phillips – Fovant Parish Council (TP)		
	Apologies:	Frank Freeman – Hindon Parish Council (FF) Graham Cotton – Kilmington Parish Council (GC) Ken Taylor – Quidhampton Parish Council (KT) Steven Black – South Newton & Stoford Parish Council (STB) Jane Childs – Sutton Mandeville Parish Council (JC) Steve Banas – Swallowcliffe Parish Council (SB) Sandra Harry – Tisbury Parish Council (SH) Richard Mitchell – Tollard Royal Parish Council (RM) Clare Churchill – Wilton Town Council – (CC) Bob Primmer – Wilton Town Council – (BP) David Button – Wiltshire Council (DB) Paul Shaddock – Wiltshire Council (PS)		
		Cllr Pauline Church – Wiltshire Council (PCH) Cllr Nabil Najjar – Wiltshire Council (NN) Dickie Winchester – Compton Chamberlayne Parish Council (DW) Richard Blamey – Teffont Parish Council (RB)		

SOUTH WEST WILTSHIRE COMMUNITY AREA TRANSPORT GROUP ACTION NOTES – 24/11/2021

2.	Notes of last meeting			
		<p>The minutes of the previous meeting were agreed at the South West Wiltshire meeting on the 15th September 2021.</p> <p>The South West Wiltshire Area Board minutes can be found at:</p> <p>https://cms.wiltshire.gov.uk/ieListDocuments.aspx?CId=169&MId=13917&Ver=4</p>	That the update is noted.	Area Board
3.	Financial Position			
		There is currently £3,828.16 still unallocated.	That the update is noted.	Area Board

SOUTH WEST WILTSHIRE COMMUNITY AREA TRANSPORT GROUP ACTION NOTES – 24/11/2021

4.	Top 5 Priority Schemes			
a)	Issue No: 6547 Quidhampton PC Lower Road Traffic Calming	Bid to the Substantive CATG fund for proposed footway improvements submitted in September 2021. Bids to the Substantive CATG fund are currently being assessed by the Transport Planning Team and the results will be circulated once known.	That the update is noted.	Area Board
b)	Issue No: 14-20-4 Hindon PC Stops Hill Traffic Calming	Site meeting undertaken with PC. Preliminary design for the introduction of a virtual footway and traffic calming measures circulated to the PC for comment. Following consultation a cost estimate will be brought to the next meeting of this group for a funding decision.	That the update is noted.	Area Board
c)	Issue No: 14-20-5 Tisbury PC The Quarry / Weaveland Road Narrow Road	<p>Meeting held with PC to discuss to possible Traffic Regulation Order (TRO) restrictions that could be introduced into The Quarry to dissuade large vehicles from using the road. PC have advised at this point rather than pursue the introduction of a TRO at this location they would favour the erection of a road narrows sign at the junction of the High Street and The Quarry.</p> <p>The estimated cost of providing a road narrows warning sign is £465. (CATG contribution £348.75 / PC contribution £116.25). The quoted figure includes a 25% contingency and includes for the replacement of the existing signpost should it be required to ensure that the new sign assembly meeting mounting requirement of 2.1 metres above ground level.</p>	<p>The group discussed this issue. BW commented that as the PC no longer wished to pursue a TRO option that she believed that the existing signage was sufficient to address the reported problem and that if the PC felt additional or amended signage was required, they should fund it in its entirety.</p> <p>SH stated that she would discuss this matter with the PC and report back to the group.</p>	SH

SOUTH WEST WILTSHIRE COMMUNITY AREA TRANSPORT GROUP ACTION NOTES – 24/11/2021

d)	<p>Issue No: 14-21-3</p> <p>Wilton TC The Avenue, Speeding Traffic</p>	<p>Design work on the provision of white gates to enhance the existing gateway on The Avenue in progress. Draft proposals to be issued to the TC and local member for comment in December 2021. Subject to the proposals being supported the works will be ordered in December 2021.</p> <p>Awaiting confirmation from the TC that they support the undertaking of a speed limit assessment on The Avenue. Once confirmation has been received the speed limit assessment will be ordered.</p>	<p>CC confirmed that the TC had agreed to support the undertaking of a speed limit assessment on The Avenue.</p> <p>Speed limit assessment to be ordered.</p>	PS
e)	<p>Tisbury PC 20mph Speed Limit Extension</p>	<p>Speed limit assessments have been undertaken in the roads where it has been requested that the existing 20mph speed limit in Tisbury is extended to cover them. Awaiting production of the formal speed limit assessment report from Atkins. Initial indications are that the 20mph speed limit could be extended to cover the roads in question. This will be confirmed when the final assessment report has been received. The report is expected to be received in December. If the report recommends the extension of the 20mph speed limit work will commence on preparing the draft TRO amendment required to extend the speed limit.</p>	<p>That the update is noted.</p>	Area Board

SOUTH WEST WILTSHIRE COMMUNITY AREA TRANSPORT GROUP ACTION NOTES – 24/11/2021

5.	Other Priority Schemes			
a)	Issue No: 14-19-3 Fovant PC Installation of speed limit gateway on A30 eastern approach.	Scheme has been allocated to Ashley Morgan in the Traffic Engineering Team. Design work has commenced. Works order to be raised in December 2021.	That the update is noted.	Area Board
b)	Issue No: 14-20-8 Teffont PC Junction of B3089 & C24 Signing Improvements	Scheme has been allocated to Ian Turner in the Signing Team. Proposals put forward by the PC are being reviewed. Proposed improvements to be designed, discussed with PC and a cost estimate brought to the next meeting of this group for a funding decision.	That the update is noted.	Area Board
c)	Issue No: 14-20-1 Stoford & South Newton PC C283 Stoford Weight Limit	The formal TRO consultation process has been completed and no objections were received to the proposed weight restriction. Scheme has been allocated to Phil Rushmere in the Signing Team to undertake design and installation of the weight limit signing.	That the update is noted.	Area Board
d)	Issue No: 14-20-11 Fovant PC A30/High Street Kerb Realignment	Brief issued to Atkins. Meeting between PC, Atkins, and officers to be arranged for early December to assist Atkins in preparing a fee estimate.	That the update is noted.	Area Board
e)	Issue No: 14-21-1 Compton Chamberlayne Sign Decluttering	PC confirmed their support for the removal of the signage as you enter the village centre from the A30. Project allocated to Signage Team to progress. Awaiting allocation to engineer.	That the update is noted.	Area Board

SOUTH WEST WILTSHIRE COMMUNITY AREA TRANSPORT GROUP ACTION NOTES – 24/11/2021

f)	Issue No: 14-21-5 Sutton Mandeville PC Request for Unsuitable for HGVs sign at the junction of the A30 and Glasses Lane	Scheme has been allocated to Joshua O'Brien in the Traffic Engineering Team. Design work has commenced. Works order to be raised in November 2021.	That the update is noted.	Area Board
g)	Issue No: 14-21-6 Sutton Mandeville PC Request for Unsuitable for HGVs sign at the junction of the A30 and Sutton Hill	The PC have confirmed that they wish for the street nameplates to be provided for Sutton Hill at its junction with the A30. Scheme has been allocated to Joshua O'Brien in the Traffic Engineering Team. Design work has commenced. Works order to be raised in November 2021.	That the update is noted.	Area Board
h)	Issue No: 14-21-7 Swallowcliffe PC Request for Unsuitable for HGVs sign at the junction of the A30 and Barber's Lane	Project allocated to Signage Team to progress. Awaiting allocation to engineer.	That the update is noted.	Area Board
i)	Fovant 20mph Implementation	Ringway have experienced delays in having signs manufactured but have advised that they have now received the signs to enable the remedial works (including the playground warning signs) to be completed by the end of November 2021.	That the update is noted.	CATG

SOUTH WEST WILTSHIRE COMMUNITY AREA TRANSPORT GROUP ACTION NOTES – 24/11/2021

6.	New Requests / Issues		
a)	Issue No: 14-21-9 Kilmington PC Request for pedestrians in road warning signs in The Street.	<p>The estimated cost of providing two pedestrians in road warning signs is £520. (CATG contribution £390 / PC contribution £130). The quoted figure includes a 25% contingency.</p> <p>If the PC wish to accompany the warning signs with SLOW road markings, then the estimated cost of providing such markings is £1,410. (CATG contribution £1,057.50 / PC contribution £352.50). The quoted figure includes a 25% contingency and is based on the lining work being undertaken as a standalone job. The costs could be halved if the lining works are undertaken alongside other lining works but doing so would increase the time it takes for the markings to be provided.</p>	<p>GC advised that the PC were only looking for the pedestrian warning signs to be provided.</p> <p>That the Area Board approves the allocation of £390 to allow this work to be undertaken.</p> <p>That the PC approves the allocation of £130 to allow this work to be undertaken.</p>
b)	Issue No: 14-21-10 Mere TC Request for speed limit assessment along Shaftesbury Road	<p>The cost of a speed limit assessment would be £2,500. (CATG contribution £1,875 / PC contribution £625).</p>	<p>That the Area Board approves the allocation of £1,875 to allow this work to be undertaken.</p> <p>That the PC approves the allocation of £625 to allow this work to be undertaken.</p>
c)	Issue No: 14-21-11 Tisbury PC Request for KEEP CLEAR marking to aid fire engines to enter the High Street from The Avenue	<p>The estimated cost of providing a worded KEEP CLEAR marking is £1,450. (CATG contribution £1,087.50 / PC contribution £362.50). The quoted figure includes a 25% contingency and is based on the lining work being undertaken as a standalone job. The costs could be halved if the lining works are undertaken alongside other lining works but doing so would increase the time it takes for the markings to be provided.</p>	<p>That the Area Board approves the allocation of £1,087.50 to allow this work to be undertaken.</p> <p>That the PC approves the allocation of £362.50 to allow this work to be undertaken.</p>

SOUTH WEST WILTSHIRE COMMUNITY AREA TRANSPORT GROUP ACTION NOTES – 24/11/2021

d)	Issue No: 14-21-12 Tollard Royal PC Investigations into whether virtual footways could be provided in Tollard Royal	The group supported this issue. Investigative work will only commence when scheme is made a Top 5 Priority.	That the update is noted.	Area Board
7.	Closed Issues			
a)	Issue No: 14-20-9 Swallowcliffe C316 Pheasant Copse & Mulberry House, SP3 5PE Village Gateway	Remedial works to village gateway completed in October 2021. Issue has been closed.	That the update is noted.	Area Board
b)	Issue No: 14-21-8 Wilton TC Request for the provision of wooden posts or similar to prevent parking on a grass verge at St. John's Square.	The group asked that the PC supply additional information around the need for the bollards to be provided. No information has been supplied as yet.	The group discussed this issue and felt that provision of bollards at this location was unnecessary and decided not to support this issue. The group asked that the PC update the originator of this issue accordingly. The group asked for this issue to be closed.	PC PS

SOUTH WEST WILTSHIRE COMMUNITY AREA TRANSPORT GROUP ACTION NOTES – 24/11/2021

8.	Other Items			
a)	Highway Maintenance Update	<p>DB advised:</p> <ul style="list-style-type: none"> • Due to a significantly reduced budget for such works a very small programme of white line repainting works had taken place picking up only the highest priority locations. Other locations identified as needing work will be kept on file and take forward when funding permitted. • The last few weeks a significant amount of his time had been taken up dealing with flooding and drainage issues. The historic nature of the drainage systems (using small/narrow pipes) in the area means that drainage of surface water is challenging. A lot of work has been undertaken with the ad-hoc gully tanker and the Vactor (high pressure tanker) recently spent a week in the area clearing drainage pipes in locations where flooding had occurred and other high priority locations. The JCB ditch clearing resource has also been in the area and he had requested additional visits to the area. The CCTV drainage inspection resource has also been undertaken investigations in the Tisbury area. Grip cutting works were about to commence in the area. • DB asked that the PC's to make sure that gullies covered with grass/debris/other material were added to the Parish Steward issue sheets for attention. Ensuring gullies were clear was a priority for the Parish Stewards and would obviously help address wider drainage and ponding issues. DB advised only if this failed to resolve 	That the update is noted.	Area Board

SOUTH WEST WILTSHIRE COMMUNITY AREA TRANSPORT GROUP ACTION NOTES – 24/11/2021

		<p>the issue should blocked drains be reported via the app for more detailed investigation/remedial work.</p> <ul style="list-style-type: none"> • Diane Ware in the Highways Major Maintenance Team had left Wiltshire Council and been replaced by Ray McKenzie. DB was still raising roads that need attention with that team. 		
9.	Date of Next Meeting:	23 rd February 2022		

SOUTH WEST WILTSHIRE COMMUNITY AREA TRANSPORT GROUP ACTION NOTES – 24/11/2021

1. Environmental & Community Implications

1.1. Environmental and community implications were considered by the CATG during their deliberations. The funding of projects will contribute to the continuance and/or improvement of environmental, social and community wellbeing in the community area, the extent, and specifics of which will be dependent upon the individual project.

2. Financial Implications

2.1. All decisions must fall within the Highways funding allocated to South West Wiltshire Area Board.

2.2. If funding is allocated in line with CATG recommendations outlined in this report, and all relevant 3rd party contributions are confirmed, the South West Wiltshire Area Board will have a remaining highways funding balance of £475.66 in the CATG allocation available for the 2021/2022 financial year.

3. Legal Implications

3.1. There are no specific legal implications related to this report.

4. HR Implications

4.1. There are no specific HR implications related to this report.

5. Equality and Inclusion Implications

5.1 The schemes recommended to the Area Board will improve road safety for all users of the highway.

6. Safeguarding implications

There are no specific safeguarding implications related to this report.